



## **PREVENTIVE MAINTENANCE**

# Checklist for Apartments

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## PREVENTIVE MAINTENANCE

# Checklist for Apartments

### PROPERTY LOCATION & INSPECTION DETAILS //

Property Address:

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Property Inspector:

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Date of Inspection: 

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### INTERIOR MAINTENANCE //

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|--|--|
| <input type="checkbox"/> Check condition of paint                | <input type="checkbox"/> Inspect elevator(s)               |
| <input type="checkbox"/> Check all the flooring                  | <input type="checkbox"/> Check condition of fitness center |
| <input type="checkbox"/> Check light fixtures                    | <input type="checkbox"/> Inspect plumbing system           |
| <input type="checkbox"/> Clean furniture in common areas         | <input type="checkbox"/> Conduct pool maintenance          |
| <input type="checkbox"/> Inspect electrical safety & performance |  |

### EXTERIOR MAINTENANCE //

- |   |   |
|---|---|
| <input type="checkbox"/> Inspect roofing          | <input type="checkbox"/> Inspect terraces & balconies |
| <input type="checkbox"/> Inspect HVAC performance |   |